

POSITION DESCRIPTION



Position

Endorsed Enrolled Nurse
Enrolled Nurse

Reporting Relationship

- This position reports to the Team Leader / Nurse Unit Manager / Manager at each facility where contracted.
- Senior Recruitment Manager – CQ Nurse.

Performance Management, if required, is a joint responsibility of CQ Nurse and the manager in which this position reports too.

Supervisory Responsibilities

This position has no supervisory responsibilities.

Purpose

The Enrolled Nurse is a member of a unit team and assists in the delivery of competent, quality nursing care at an advanced level under the direction of the Registered Nurse/ Nurse Unit Manager.

Qualifications

- To hold current Nursing Registration with AHPRA (Australian Health Practitioners Agency).
- To have previous experience as a Enrolled Nurse, either in a generalist setting or that of a specialty.

Responsibilities

- Fulfill the responsibilities of this role in accordance with the CQ Nurse Code of Conduct, and align with the Hospital / Facility core values.
- Provide comprehensive, safe and effective evidence based nursing care to achieve identified health outcomes.
- Recognise and uphold the rights of all clients accessing health services and advocate on their behalf. This also includes maintaining cultural sensitivity.
- Plan and evaluate nursing care in consultation with the multidisciplinary health care team and patients/residents/clients using effective interpersonal communication.
- Provide high level communication skills that include: interpersonal, verbal, written, computer, and ability to work cohesively as an active member of the multidisciplinary team.
- Carry out nursing practice in accordance with Legislation, Common Law and Code of Ethics; and take action to rectify unsafe nursing practice and/or unprofessional conduct.

Responsibilities (continued)

- Demonstrated commitment to professional development, including Performance and Development process and clinical supervision; undertaking annual mandatory training as provided by CQ Nurse; and providing or facilitating appropriate training and ongoing support to students and less experienced health service staff within the delegated scope of practice, as and when required.
- Identify areas for clinical research and recognise its value in contributing to the delivery of nursing care.
- Ensure a safe and secure environment for patients/residents/clients and visitors utilising a contemporary quality and risk management framework.
- Maintain accurate clinical documentation and patient information systems ensuring the data is accurate and complete utilising the documentation system that is used by the service in which you are contracted to.
- If this position is required to drive a vehicle as part of the role description, you must demonstrate proof of unencumbered relevant license to your Team Leader / Manager prior to the commencement of duty.
- Comply with and utilise contemporary Human Resource Management principles including equal employment opportunity and anti-discrimination.
- Ensure paramount responsibility for the safety of self and others in the course of your daily duties, including assessment, reporting and actioning any issue that would appear to create a health and safety risk in your contracted work place.
- Other responsibilities as delegated from time to time by the Team Leader / Manager.



Signed: _____ Dated: 17th November, 2010

Kim Estell
Director